



Best Practices in Planning a Rally – with WolfPack® Central

WolfPack® Central gives your organization integrated group and travel management capability. Through the power of WolfPack, you can manage your members, travel groups, and create your own library of routes and experiences - all from a single portal.

WolfPack is especially effective in planning Rallies as we have learned in the past few months. This document holds best practices and recommendations for pain free, simple creation and management of a Rally.

Here goes:

1. Create and Account and Register your Managers / Leaders / Road Captains

Managers / Leaders / Road Captains are key members of your organization. These users are not just organization members. The Managers can add members, create Trips, Groups etc, for the Organization. Regular members of the Organizations cannot do that. It is important to distinguish between them and make Managers only those members of your organization that you want to have an operational role.

To create those special users:

- a. Go to the following link, to create your Organization Account, or Login into an existing account you already have: <https://central.wolfpack.run/#/user/sign-in>
- b. Add your Managers / Leaders / Road Captains to the organization you belong to:

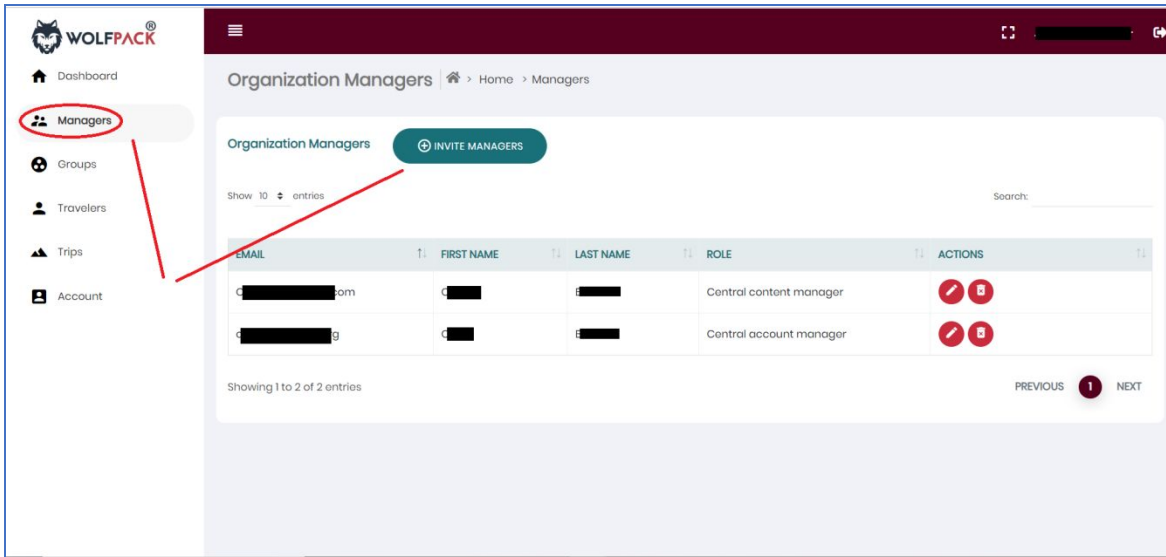


Figure 1: Add / Remove Managers

2. *If you have a list of Travelers ready, add those travelers to your Organization*

Adding the Travelers will allow you to manage their association to Groups, participating in Runs, etc. Every traveler that will be added (travelers can be members of the organization that are not managers / road captains) will enjoy full functionality of the WolfPack Mobile App as long as they are part of the Organization. For clubs, this is a great way to provide their members with a Premium experience of the WolfPack Mobile App.

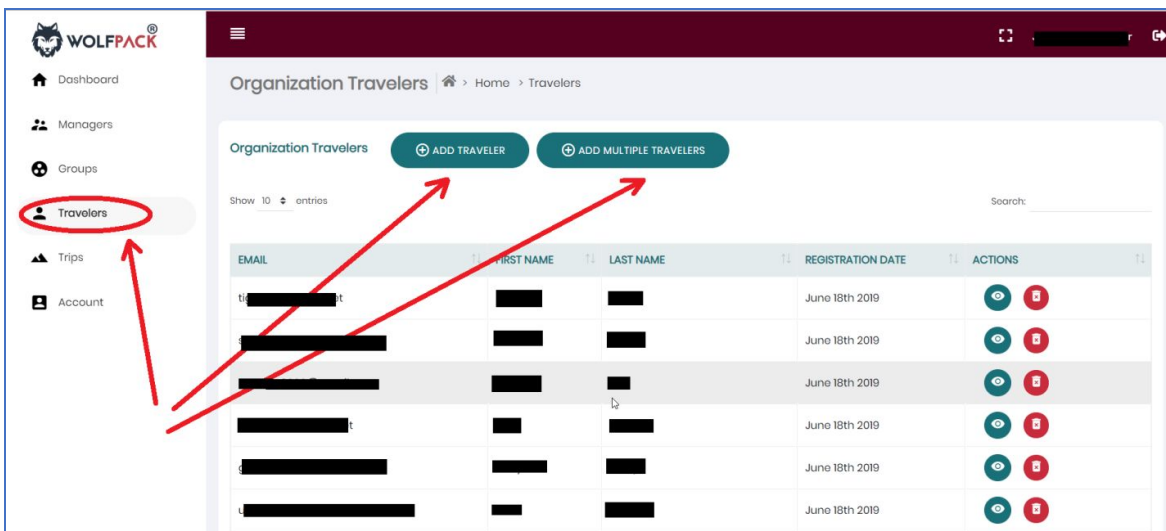


Figure 2: Add / Remove Travelers



3. Create a Trip Library

A Trip Library is a collection of Trips that you have put together over your life time using WolfPack.

The Trip library allows your organization to retain “history” and it allows you to keep creating new Runs (a “Run” is created when a Trip is assigned to a Group) based on your Trip Library again and again.

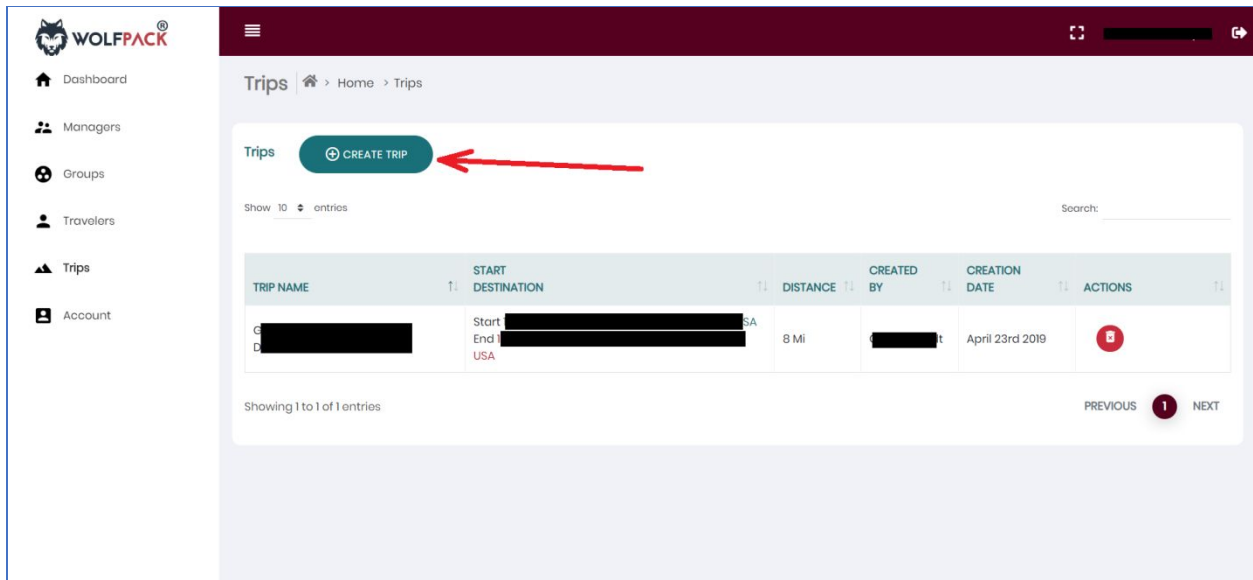


Figure 3: "Trip Library" - as it is created over time, through usage



Creating a Trip is very easy and takes minutes to create a really elaborate Trip:

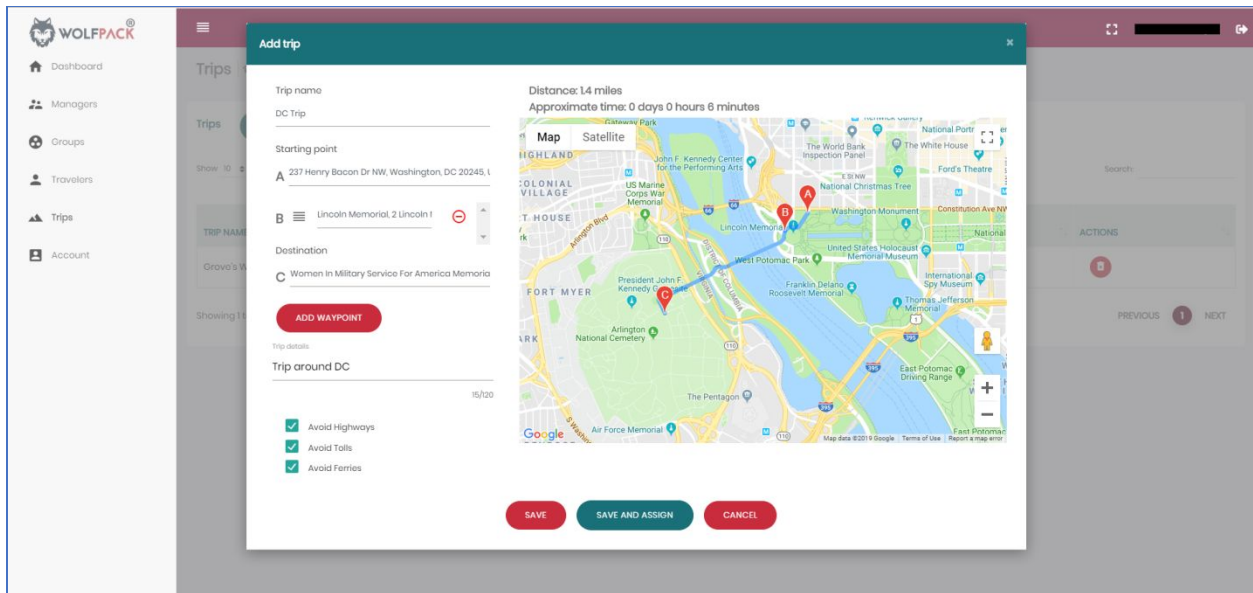


Figure 4: Trip Planning



4. Create a Group for each Trip (Run) you want to send out there (Guided, or Self Guided)

By creating a Group for each run, you will be able to see who registered to which run, your riders will know which Ride they are on, what time it starts, the route of the run, and they will even be able to communicate with each other through the Group's chat.

a. Creating a Group (Pack):

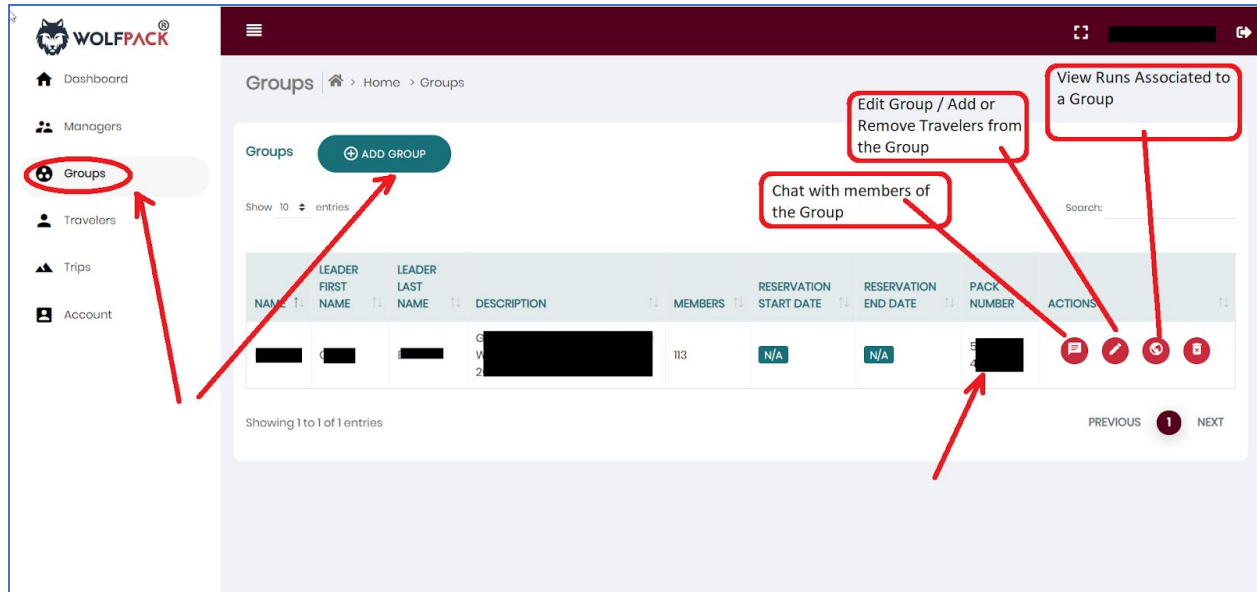


Figure 5: Create a Group



- b. Once a Group is created and your Travelers are uploaded, you can assign Travelers to Groups, or, let the Travelers “self assign” to those groups.

The screenshot shows a web interface for assigning travelers to a group. At the top, there are tabs for 'Fill out group info' and 'Assign travelers' (which is active and shows 110 travelers). Below the tabs, there is a search bar and a 'Show 10 entries' dropdown. The main content is a table with the following columns: EMAIL, FIRST NAME, LAST NAME, REGISTRATION DATE, and ACTIONS. The table contains 10 rows of traveler data. In the ACTIONS column, there are two types of buttons: a red 'REMOVE' button and a teal 'GROUP' button. A red arrow points to the 'GROUP' button of the second traveler, with the text 'Add to Group' next to it. Another red arrow points to the 'REMOVE' button of the sixth traveler, with the text 'Remove from Group' next to it.

EMAIL	FIRST NAME	LAST NAME	REGISTRATION DATE	ACTIONS
[REDACTED]	[REDACTED]	[REDACTED]	June 18th 2019	REMOVE
[REDACTED]	[REDACTED]	[REDACTED]	June 18th 2019	GROUP (Add to Group)
[REDACTED]	[REDACTED]	[REDACTED]	June 18th 2019	GROUP
[REDACTED]	[REDACTED]	[REDACTED]	June 18th 2019	GROUP
[REDACTED]	[REDACTED]	[REDACTED]	June 18th 2019	REMOVE (Remove from Group)
[REDACTED]	[REDACTED]	[REDACTED]	June 18th 2019	REMOVE
[REDACTED]	[REDACTED]	[REDACTED]	June 18th 2019	REMOVE
[REDACTED]	[REDACTED]	[REDACTED]	June 18th 2019	REMOVE

Figure 6: Add Travelers to a Group

Note: You do not have to assign travelers to a Group (Pack). Travelers may add themselves to a Group (Pack), by joining the Group (Pack) from their mobile WolfPack App.

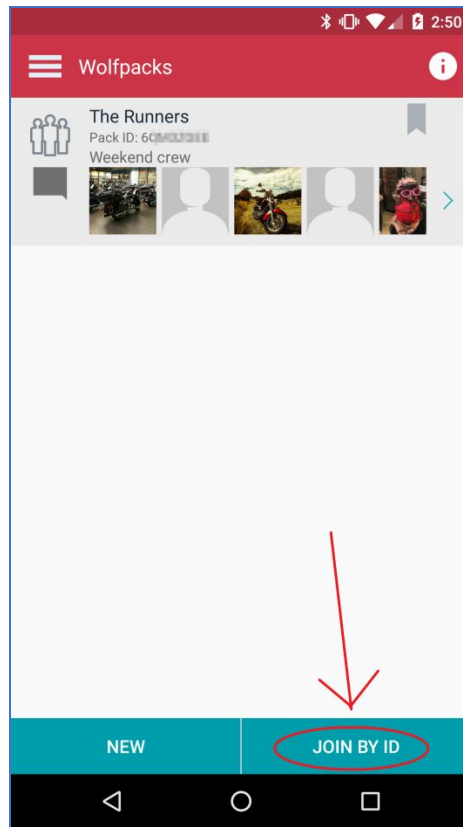


Figure 7: Joining a Pack through WolfPack Mobile App

- c. Once a Group is ready, you can share the Group Number (shown in the Pack Number in the image above) on line (through FB, Instagram, Tweeter or any other way) to allow people to join your Pack and Trips.



5. Create a Run – Assign a Trip to a Pack

- a. A Run, is created by assigning a Trip to a Pack, with a Start Date / Time and an End Date Time. Once a Trip is assigned to a Pack and it turns into a Run, it will appear on the user’s WolfPack Mobile App – holding all relevant information for the user.

With this information the participants in the Run, will know where to show up, when to show up, and in general, will be able to go on that selected run by using the WolfPack Mobile app.

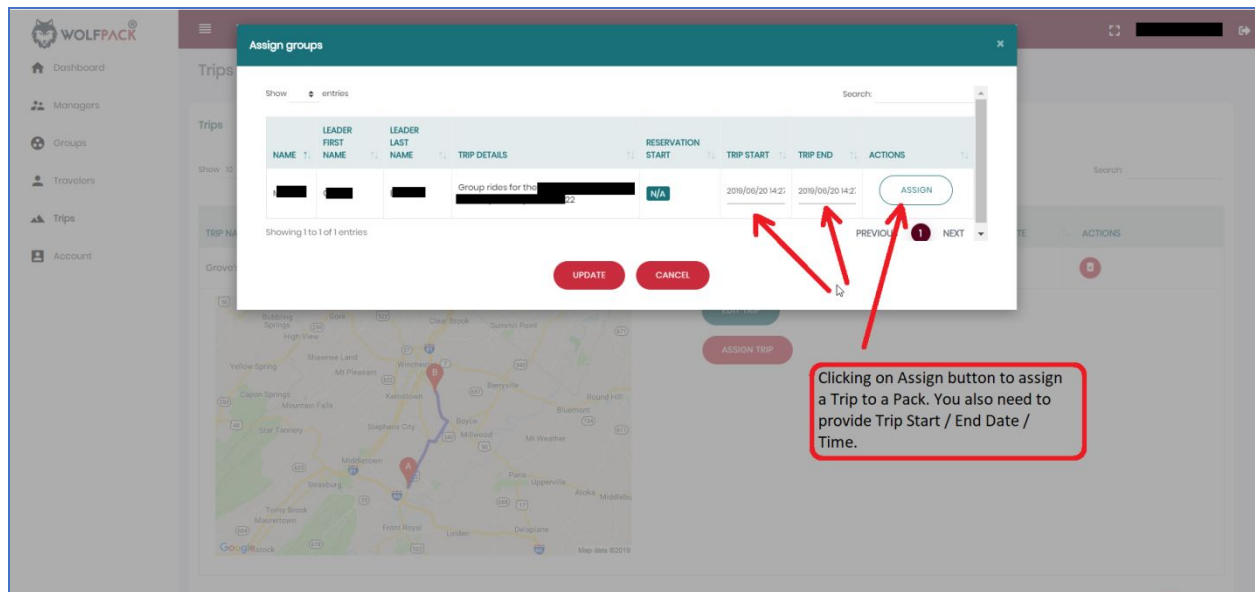


Figure 8: Creating a Run



- b. To see what Runs are assigned to a Group click on the “Runs” Icon when on the Group views.

TRIP NAME	START DESTINATION	START DATE
A [redacted]	Start [redacted] USA End [redacted] USA	June 20th 2019
B [redacted]	Start [redacted] USA End [redacted] USA	June 20th 2019
C [redacted]	Start [redacted] USA End [redacted] USA	June 20th 2019
F [redacted]	Start [redacted] USA End [redacted] USA	June 20th 2019
G [redacted]	Start [redacted] USA End [redacted] USA	June 20th 2019
H [redacted]	Start [redacted] USA End [redacted] USA	April 23rd 2019
L [redacted]	Start [redacted] USA End [redacted] USA	June 20th 2019
[redacted]	Start [redacted] USA End [redacted] USA	June 21st 2019
N [redacted]	Start [redacted] USA End [redacted] USA	June 20th 2019

Figure 9: Runs List

6. Monitoring your users, while on the RUN – Active Management of the Rally

Now, that the Rally is planned and the travelers have joined the Groups and chose the Runs they want to be on, the real power of WolfPack Central comes to play.

WolfPack empowers the “back office” that is responsible for managing the Rides, taking care of Riders that need help, and have overall responsibility for the people out there. WolfPack Central allows the “back office” to monitor the location of the Riders, their progress on the Run and even, communicating with them directly. All this is done through the Central’s Dashboard that provides, Live, Real Time picture of your Travelers and their location on the Map.

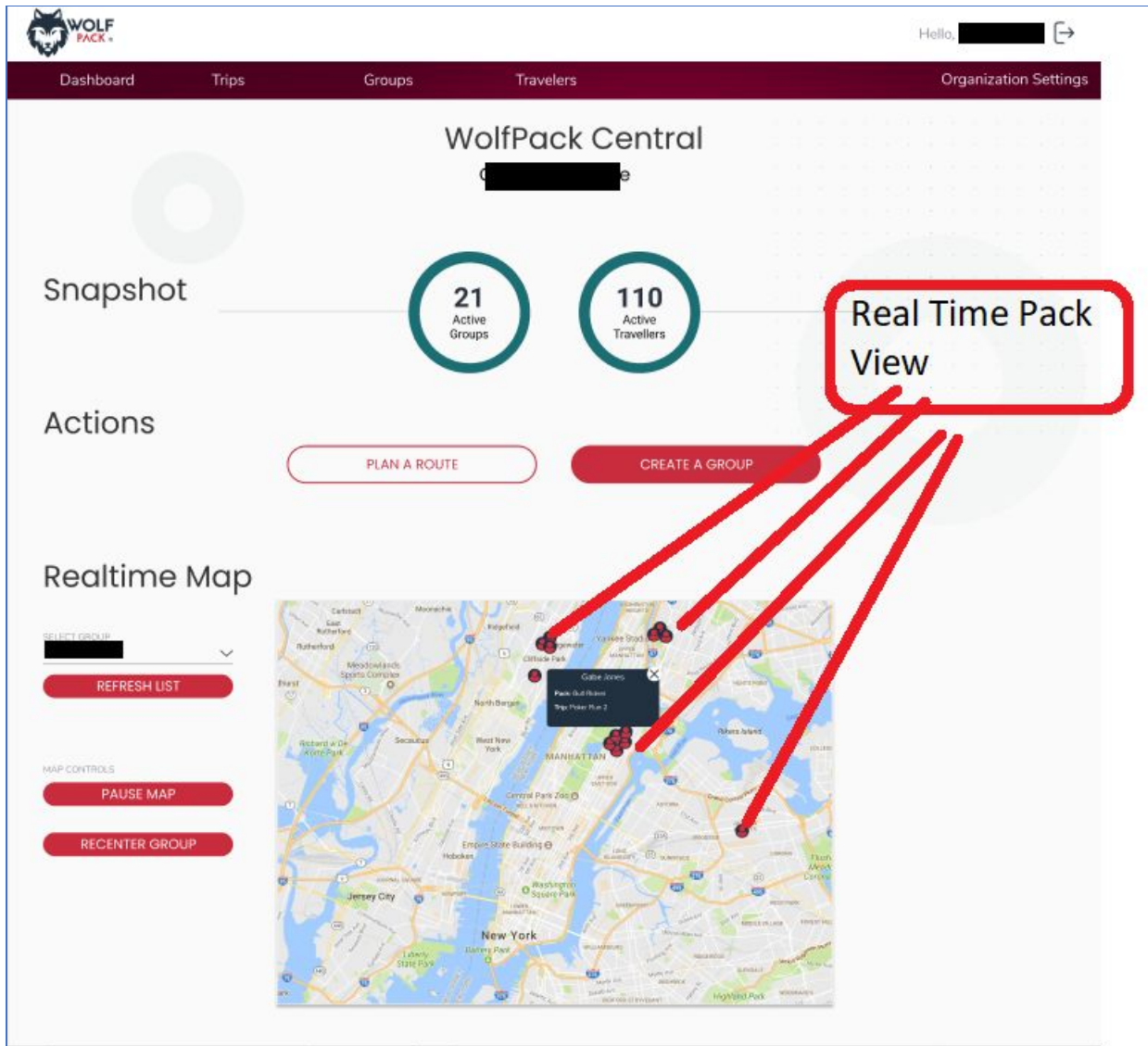


Figure 10: WolfPack Dashboard

Now, all is left for you do is, lean back, relax, and enjoy the view of your Packs traversing on the Real Time Map.